

ANAWALT LUMBER CO.

Serving the Westside Since 1923



EMPLOYMENT APPLICATION

At Anawalt Lumber, we value the people who work for us. That's why we strive to support and encourage each employee by providing an energetic and friendly place to work, outstanding career opportunities and an exceptional compensation and benefits package.

If you are interested in joining a family company that treats you like family, please complete the application inside. We uphold our tradition of valuing our employees by providing equal employment opportunities to all applicants regardless of sex, race, color, creed, national origin, religion, age, marital status, pregnancy, physical, mental or sensory disability, sexual orientation or any other basis protected by federal, state or local law.

A diverse community and workplace benefit us all. We are committed to giving people of all backgrounds an opportunity to work and contribute to our company and community.

PLEASE COMPLETE ALL SECTIONS OF THIS APPLICATION

Print or type legibly. Answer all questions specifically and completely, providing exact dates.

GENERAL INFORMATION

Last Name		First Name		Middle Initial	
Department Desired			Home Phone Number		
Street Address		City	State	Zip Code	
Names of People you know now working for Anawalt:			Were you referred to Anawalt for employment? If so, by whom?		Yes No
Why are you choosing to make a job or career change at this time?					
Why are you interested in employment with Anawalt?					
What does customer service mean to you?					
Are you 18 years of age or older?		Yes No	Can you work any store hours?		Yes No if not, how many hours per week can you work?
Can you work more than 30 hours a week?		Yes No	Do you plan to maintain another job if you accept a position with Anawalt?		Yes No
If so, where?			What hours?		
Have you ever been convicted of a felony or any crime involving dishonesty or acts against a person? <i>Note: A conviction record will not necessarily bar individuals from employment</i>					Yes No
If yes, where?			Nature of offense?		
Have you ever been involved in a work situation that involved yelling, fighting or physical contact?					Yes No
If yes, please explain:					
Have you ever been fired?		Yes No	Do you currently use illegal drugs?		Yes No
If offered a position with Anawalt, I would be able to accept employment at this time:					Yes No

EDUCATION

	Name & address of school	Circle year completed	Graduated?		Degree Earned
High School		1 2 3 4	Yes	No	
College		1 2 3 4	Yes	No	
Other		1 2 3 4	Yes	No	

PREVIOUS EMPLOYMENT INFORMATION

Company			Phone Number			
Address			City & State			
Supervisor's Name & Title			Length of Service: From: _____ To: _____			
Type of work at start	<input type="checkbox"/>	Full-Time	Starting Wages:	Wages upon leaving:		
	<input type="checkbox"/>	Part-Time				
Type of work upon leaving?	<input type="checkbox"/>	Full-Time	Are you eligible to be rehired?	Yes	No	How would you rate your performance?
	<input type="checkbox"/>	Part-Time				
Reason for leaving?						
May we call this employer for a reference?			Yes	No	If no. Why not?	

Company			Phone Number			
Address			City & State			
Supervisor's Name & Title			Length of Service: From: _____ To: _____			
Type of work at start	<input type="checkbox"/>	Full-Time	Starting Wages:	Wages upon leaving:		
	<input type="checkbox"/>	Part-Time				
Type of work upon leaving?	<input type="checkbox"/>	Full-Time	Are you eligible to be rehired?	Yes	No	How would you rate your performance?
	<input type="checkbox"/>	Part-Time				
Reason for leaving?						
May we call this employer for a reference?			Yes	No	If no. Why not?	

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Address			City & State			
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Type of work at start	<input type="checkbox"/>	Full-Time	Starting Wages:	Wages upon leaving:		
	<input type="checkbox"/>	Part-Time				
Type of work upon leaving?	<input type="checkbox"/>	Full-Time	Are you eligible to be rehired?	Yes	No	How would you rate your performance?
	<input type="checkbox"/>	Part-Time				
Reason for leaving?						
May we call this employer for a reference?			Yes	No	If no. Why not?	

PLEASE READ AND SIGN "IMPORTANT INFORMATION" ON THE NEXT PAGE

Signature

Date

PERSONAL REFERENCES

List three character references, other than relatives or former employers, who have known you for the past three years.

Name	Address	Occupation	Phone Number
1.			
2.			
3.			
4.			

IMPORTANT INFORMATION FOR YOU

Please read the following carefully. Your signature below is required for you to be considered for employment. It also acknowledges you have read, understood and agree to the information.

About the information on this application:

I certify that the information on this application is true and correct. I understand any false statements, misrepresentations or omissions of fact may result in the rejection of my application or in separation from Anawalt Lumber if I become employed.

About at-will employment:

I agree, if employed, to conform to the guidelines and policies of Anawalt Lumber, whenever adopted or changed by Anawalt Lumber, and that those guidelines and policies do not constitute an employment contract. I further agree that if I accept a position with Anawalt Lumber, my employment will be for an unspecified term and may be terminated at the will of either Anawalt Lumber or myself, with or without cause, and with or without notice. No words or actions of the company will be deemed to create an express or implied contract of employment or require that Anawalt Lumber have good cause for terminating my employment. This at-will agreement will remain in effect throughout the duration of my employment, and may be changed only by a written agreement signed by Anawalt Lumber's President.

Date

Signature